



29 February – 3 March 2016, Hotel Istana Kuala Lumpur, Malaysia

PARTICIPANTS' INFORMATION

The 2016 ABU Digital Broadcasting Symposium, organized by the Asia-Pacific Broadcasting Union, will be held from 29 February to 3 March 2016 in Kuala Lumpur, Malaysia.

The theme this year is Innovating Digital Connections. The event will take place as follows:

Monday, <i>29 February</i> :	Full-day workshops
Tuesday-Thursday, <i>1-3 March</i> :	Three-day exhibition and conference (with workshops held in parallel)

VENUE

Hotel Istana Kuala Lumpur
www.hotelistana.com.my
73 Jalan Raja Chulan
50200 Kuala Lumpur
Malaysia
T: 6 03 2141 9988
F: 6 03 2144 0111
E: general@hotelistana.com.my

REGISTRATION

All participants (sponsors, speakers, exhibitors, exhibit support staff, delegates, ABU funded delegates, students, etc) have to register for the symposium. You may do so online at www.abu.org.my/dbsymposium/registernow

Visitors to the exhibition can register onsite by presenting your business card or providing your contact details and collecting a visitor pass.

There is no deadline for registration as walk-in registrations are accepted until the last day of the symposium.

VISA

All travelers to Malaysia must be in possession of a valid passport issued and recognised by their governments. If a visa is required, participants are requested to obtain this official document prior to travelling to Malaysia. Visas are issued at Malaysian Representative Offices abroad.

For complete details of visa requirements, participants are advised to refer to the visa requirement web site of the Immigration Department of Malaysia at <http://www.imi.gov.my/index.php/en/main-services/visa/visa-requirement-by-country>

For those who need a visa support letter from the ABU, please submit a copy of your passport, date of arrival and date of departure to dbs@abu.org.my

HOTEL INFORMATION

1. Hotel Istana Kuala Lumpur

Please make your hotel booking early in order to be eligible for the **special rates** given below by 28 January 2016. After this date, rooms will be subject to availability.

Please send the Hotel Reservation form directly to the hotel; e-mail address: rsvn@hotelistana.com.my or fax no +6 03 2149 5500.

ROOM TYPE	ROOM RATE (Inclusive of Breakfast and Internet)	
	Single	Double
Deluxe Room	RM 335.00 nett	RM 365.00 nett
Club Room	RM 550.00 nett	RM 580.00 nett
Club Suite	RM 750.00 nett	

- Please see the hotel reservation form attached for detailed information.
- Please note that the ABU is NOT responsible for the hotel reservation and participants are encouraged to make the reservation as early as possible

2. Hotel CaPITOL, Bukit Bintang, Kuala Lumpur (Sub Hotel with special rates)

Please make your hotel booking soonest possible in order to be eligible for the **special rates** given below.

Please send the Hotel Reservation form directly to the hotel; e-mail address: reservations@capitol.com.my or fax +6 03 2143 0000.

ROOM TYPE	Room with Breakfast & Internet	
	Single	Double
Deluxe	RM220.00nett	RM250.00nett
<i>All above rates are inclusive of 6% government tax and non-commissionable</i>		

- Please see the hotel reservation form attached for detailed information.
- Please note that the ABU is NOT responsible for the hotel reservation and participants are encouraged to make the reservation as early as possible
- The hotel is located within 10 minutes walking distance to the symposium venue.

MEETING WEBSITE

More information on the symposium are available at the ABU website at: www.abu.org.my

WIRELESS LAN

Hotel Istana provides free wifi. If you wish to have a dedicated wifi service during the Symposium, please enquire at Hotel Istana.

AIR TRAVEL

The Kuala Lumpur International Airport (KLIA) is approximately 50km from Kuala Lumpur.

TRANSPORTATION FROM THE AIRPORT TO THE HOTEL

Airport Limousine

This service is operated on a pre-paid coupon basis which can be purchased at the Limousine Counter in the International Arrival Hall and is available 24 hours a day. The journey time from KLIA to meeting venue (Kuala Lumpur) is around 1 hour.

One way fare: Approximately USD 27 (RM100.00) (Budget limousine)
Approximately: USD 40 (RM150.00) (Premier limousine)

For more information please refer to this link <http://www.airportlimo.my/content.php>

Airport Coach

The Airport Coach departs every 30 minutes from KLIA to KL Sentral and vice versa. Tickets can be purchased at the Airport Coach counters at the following:

- KLIA Bus Station, Ground Floor, Block C KLIA (Annex to Main Terminal Building)
- KL Sentral Bus Station, Ground Floor - Airport Coach Counter A

ROUTES	FARE	OPERATION TIME	
		DEPARTURE (Departs every 30 minutes)	
KLIA to KL Sentral and vice versa	One way Adult : MYR 10.00 (approximate USD 3.15) Child : RM 6.00 (approximate USD 1.90) Return Trip Adult : RM 18.00 (approximate USD 6.00) Child : RM 10.00 (approximate USD 3.15)	From KL Sentral	From KLIA
		First Bus: 0500 AM Last Bus: 1200 PM Travelling time: 1 hour (approximate)	First Bus: 0630 AM Last Bus : 1230 AM Travelling time: 1 hour (approximate)

KLIA Ekspres (ERL)

The Express Rail Link (ERL) is a high-speed rail link between KLIA and KL Sentral Station. Trains are available every 20 minutes and the journey time from KLIA to KL Sentral is 30 minutes. From KL Sentral Station, passengers may purchase coupons at the Taxi Counter to their respective hotels. One way fare is approximately USD14 (RM55.00).

For more information please refer to this link <http://www.kliaekspres.com/>

INSURANCE

Please ensure that you purchase an appropriate travel insurance to cover your visit to Malaysia. It should cover medical assistance, emergency medical evacuation, hospital expenses, personal accident, loss of personal baggage, loss of money, travel delay compensation and personal

liability. Please note that the ABU cannot be responsible for consequences, if any, in the event that you do not have travel insurance.

CLIMATE

Kuala Lumpur enjoys a tropical climate. All through the year the city remains hot and humid with an average high of 28°C - 32°C.

LOCAL TIME

GMT +0800 hours

CURRENCY, BANKS AND CREDIT CARDS

The unit of currency is the Ringgit Malaysia (RM).

Major international credit cards are widely accepted for transactions.

Banks are open from 0900hrs to 1600hrs Monday through Friday.

Participants are advised to consult their banks prior to arrival in order to confirm that their debit/credit/ATM cards will allow transactions in Malaysia.

Forex Bureaux are located in different parts of the city are generally open from 9:00hrs to 18.30hrs Monday through Friday.

Major credit cards are widely accepted at hotels, restaurants, shops, etc. Visa, MasterCard, American Express, can be used at establishments, however, some restaurants and small shops accept cash payments only.

ELECTRICITY

The standard supply is 220 volts, 50 Hz. Electrical sockets (outlets) in Malaysia are the "Type G" British BS-1363 type. Please bring the correct adapter for your equipment. The following electrical plugs are used in most hotels:



HEALTH INFORMATION

Yellow Fever certificate is required to be produced for certain countries upon arrival in Malaysia. Participants are advised to refer to the Visa Requirements by Country web site of the Immigration Department of Malaysia at

<http://www.imi.gov.my/index.php/en/main-services/visa/visa-requirement-by-country>

EMERGENCY NUMBERS

Police / Ambulance

Tel: 999 / 112 from a mobile telephone

Fire and Rescue Department (known as Bomba)

Tel: 994 / 112 from a mobile telephone

Tourist Police

Hotline Tel: +603 2149 6590

Enquiries

Tel: +603 2149 6593

Malaysia and Tourism Malaysia

For more information please visit <http://www.tourism.gov.my/en/my>

CONTACT INFORMATION:

For more information, please contact db@abu.org.my

ANNEX I

Location of hotels

