

5th PACIFIC MEDIA PARTNERSHIP CONFERENCE

17-19 November 2014, Sheraton Fiji Resort, Denarau Island, Nadi, Fiji

Theme "Partnering for Broadcast Development"



Bula vinaka! Welcome! We are delighted that you will be joining us for the 5th Pacific Media Partnership Conference. We hope that the information provided here will help you get the most from the event.

DATES AND VENUE

The 5th Pacific Media Partnership Conference will be held at the Events Centre, Sheraton Fiji Resort, Denarau Island, Nadi, from Monday, 17th to Wednesday 19th November, 2014.

As the largest conferencing facility in Fiji, Sheraton offers modern facilities and relaxing environment needed to have a productive and successful event. The five star resort complex is home to three luxurious hotels - Sheraton Fiji Resort, Sheraton Denarau Villas and The Westin Denarau Island Resort & Spa. Regardless of which property you stay, your conference or incentive, participants have access to the facilities of all three resorts and the Denarau Golf & Racquet Club.

Denarau Island

Denarau Island is located on the west of Fiji's largest island, Viti Levu, near the Nadi International Airport (FIGURE 1). Denarau Island is the largest integrated resort in the South Pacific offering a variety of accommodation, activities and investment options. Only 20 minutes from Nadi International Airport and 8 minutes from Nadi Town, it is the home of 4 premier resorts including the Conference Venues, a world class golf course, tennis complex and Port Denarau.

Port Denarau

Port Denarau is a 10,000 square meters retail and commercial center offering a mix of services and retail shopping. The food offering is nothing less than sensational, with a dozen different food experiences, each with views across the water towards the stunning sleeping giants. The Bula Bus arrives at and departs from the center every 20 minutes between 6.30am and 6.30pm, 7 days a week and will provide transport to and from the Sheraton Fiji Resort and Westin Denarau.



Sheraton Fiji Resort

Sheraton Fiji Resort is situated on the tropical oasis of Denarau Island. Contemporary and modern, Sheraton Fiji Resort's 264 guest rooms are warm and welcoming, providing guests with many of the comforts of home. Designed with comfort in mind, the refreshingly spacious guestrooms and suites are beautifully furnished in harmony with the idyllic South Pacific setting. With its close proximity to Denarau Marina, it has an easy and quick access to shopping and a vast range of dining facilities.

Sheraton Fiji Resort1
Denarau Island South
P.O. Box 9761, NADI
Phone: (679) 675 0777
Fax: (679) 675 0818

ACCOMODATION AND TRAVEL

The Fiji Organizing Committee has made arrangements for delegations to be accommodated at the Sheraton Fiji Resort at Denarau Island, Nadi.

Accommodation Sunday, 16 November – Thursday, 20 November 2014

Sheraton Fiji Resort

Room Category

Available Rate Per room, per night

- Ocean Breeze F\$206 Exclusive of taxes
- Ocean View F\$306 Exclusive of taxes
- Ocean Front F\$396 Exclusive of taxes

All rates are quoted in Fiji Dollars based on single/double occupancy.
VAT of 15% and Service Tax of 5% are not included on the room rate.

The Westin Denarau Island Resort & Spa

Room Category

Available Rate Per room, per night

- Ocean Breeze F\$246 Inclusive of taxes
- Ocean View F\$306 Inclusive of taxes
- Ocean Front F\$396 Inclusive of taxes

All rates are quoted in Fiji Dollars based on single/double occupancy.
VAT of 15% and Service Tax of 5% are included on the room rate.



We would like to encourage the delegates to stay at the Sheraton and Westin resorts on Denarau Island, Nad as the hotels are five minutes' walk from each other, and are linked by a shuttle bus service BULA BUS. During the meeting a dedicated shuttle bus will transport participants between the two venues. Transportation is free.

The Hotel sites Sheraton Fiji Resort on Denarau, and Westin Denarau Island Resort & Spa rooms are in demand during November/December season so early bookings are recommended.

For the convenience of other self-funding delegates we have also made arrangements with a number of hotels in Nadi whose contact details are given below. Participants are encouraged to contact the hotel directly with their accommodation requirements

Those staying at these hotels will be responsible the cost of their own accommodations and transports at these hotels.

Transportation will be provided to them between the airport and hotel on arrival and departure by the Conference Organisers.

Nadi Hotels

Hexagon BEST WESTERN Hexagon International Hotel, Villas & Spa (formally known as West's Motor Inn) is one of the four Hotels under the Hexagon Group of Hotels. It's sister hotels being BEST WESTERN Suva Motor Inn, BEST WESTERN Grand West's Villas and Seashell @ Momi. BEST WESTERN Hexagon International Hotel, Villas & Spa has a 3 - 3 ½ star rating. It has a total of 117 rooms, inclusive of six (6) categories; one (1) Restaurant & Bar; three (3) Swimming Pools; Spa; and Internet Cafe. Please visit their website for more information: www.hexagonfiji.com.

Capricorn Hotel is located within 7 minutes' drive from Nadi International Airport and set amongst the tropical garden, other entertainment outlets, supermarkets etc. The hotel offers 67 spacious rooms, all surrounding pools and gardens. Please visit their website for more information: www.capricornfiji.com.

Mercure Nadi Set within five acres of tropical gardens and only minutes from Nadi Airport, Mercure Nadi offers 85 spacious rooms, surrounding a tropical style swimming pool. Please visit their website for more information: <http://www.mercure.com/gb/hotel-5930-mercure-nadi/index.shtml>.

For those staying at Hexagon, Capricorn and Mercure a shuttle bus will also provide transportation between these hotels and the meeting venues. The Information Desk will provide more details on pick up and drop off times.

MEALS

Breakfast is covered by the room rate at Sheraton Fiji Resort and Westin Denarau Complimentary lunch will also be provided at the conference venue for delegates who will be issued with lunch coupons on registration.

For all other details. Our helpdesk will be happy to provide information on recommended venues.

For delegates morning and afternoon tea is complimentary.

IMMIGRATION, ARRIVAL FORMALITIES, CUSTOMS AND BAGGAGE

A passport valid for at least three months beyond the intended stay in Fiji is required. For more information please visit the Department of Immigration web site.

4 <http://www.immigration.gov.fj/>

5 <http://www.frca.org.fj/arriving-in-fiji/>

6 <http://www.biosecurityfiji.com/>

The Secretariat will provide Meet & Assist service at the Airport to VIP's and Government Ministerial Delegates, accredited to the Pacific Governments according to the arrival and departure information.

Delegates are requested to indicate their travel plans (date, time of arrival and flight number) when pre-registering. If flight details are unavailable at the closing date for submission of forms, they should be transmitted by fax to the Secretariat at the earliest possible date, and well in advance of the expected arrival date. Any change in travel plans should be transmitted by fax or telephone immediately to the Secretariat who will adjust arrangements where possible.

A travel/welcome desk will be set up in the arrivals area of the airport to provide information and assistance to all other arriving participants.

All Participants are encouraged to visit the Fiji Islands Revenue and Customs Authority web site for all information they need about prohibited and restricted items.

QUARANTINE, INSURANCE & HEALTH

Fiji has strict quarantine regulations. The best way to meet these regulations is to avoid bringing in any seeds, raw plants or animal matter. Observers are encouraged to visit the Bio Security Authority of Fiji web site for all information they need about prohibited and restricted items.

It is strongly recommended that at the time you register for the Conference that you take out an insurance policy of your choice to cover any eventuality.

A nurse will be available for Conference participants at the Conference Venue. The Secretariat will provide more information on location.

DEPARTURE

A procedure similar to the arrival arrangements will be made in respect of departure for, Ministerial Government Delegates and accredited to the Pacific Islands.