



**Guest Name** Mr./Mrs./Ms./Dr./Prof. \_\_\_\_\_ **Arrival Date** (DD/MM/YY) \_\_\_\_\_ **Departure Date** (DD/MM/YY) \_\_\_\_\_

Family Name \_\_\_\_\_ **Arrival Flight / ETA** \_\_\_\_\_ **Departure Flight/ ETD** \_\_\_\_\_

First Name \_\_\_\_\_

Title \_\_\_\_\_ (Please fill out the flight details for better arrangement.)

Company \_\_\_\_\_ Tel \_\_\_\_\_

Email \_\_\_\_\_ Fax \_\_\_\_\_

Address \_\_\_\_\_

**To enjoy our hotel's Express Check-in Program, please complete the following information:**

Passport No \_\_\_\_\_ Nationality \_\_\_\_\_ Date of Birth \_\_\_\_\_

**Hotel Transportation Service** (At HK\$900 ~ HK\$950 net per vehicle per one single trip)

Not Required       Airport to Hotel       Hotel to Airport       Round Trip

\*For the above transportation service, please proceed to the Concierge (right hand side of the Front Desk) located at Hotel Lobby (G/F) in Crowne Plaza Hong Kong Kowloon East

**Room Requirement**

Bookings are processed on a first-come-first-served basis and subject to confirmation by hotel. Please complete the reservation form and return before **31 March 2017**, and any reservations made after this date are subject to availability and the following rates may not be offered)

The below rates are valid **from 15 to 17 May 2017** inclusive of in-room internet access and free local calls

\* Room rate is applicable 3 days prior and after the above staying period based on availability.

NO. OF ROOMS REQUIRED	ROOM CATEGORY	
	Crowne Plaza Hong Kong Kowloon East	Holiday Inn Express Hong Kong Kowloon East
_____	<input type="checkbox"/> Superior Room	Rate at HKD\$980+10% (incl. 1 pax buffet breakfast per room per night)
	<input type="checkbox"/> Superior Room	Rate at HKD\$1,110+10% (incl. 2 pax buffet breakfast per room per night)

**Special Request**

Bed Type  
 King Bed (for Crowne Plaza)       Queen Bed (for Holiday Inn Express)  
 Twin Bed (subject to hotel's availability)

**Other Requirements**

Non-Smoking       Smoking       Connecting Rooms  
 Additional Bed (Charge at HK\$400.00 plus 10% service charge)

**Reservations Guarantee (Reservation is only confirmed with the completion of the following information.)**

Credit Card

Credit Card Type \_\_\_\_\_ Expiry Date \_\_\_\_\_

Credit Card No. \_\_\_\_\_

- Any cancellations or shortening of stay received after **12 May 2017** or "no-show" on the day of arrival, penalty charge of full duration will be debited from your credit card. (Penalty will automatically apply to the credit card without further notice.)

Print Name \_\_\_\_\_

Credit Card Holder Signature \_\_\_\_\_

**For Reservation Office Use Only:**

Hotel Confirmation Number: \_\_\_\_\_

Confirmed by: \_\_\_\_\_

**Remarks:**