

## 29<sup>th</sup> ABU Intellectual & Property Legal Committee (Ex-Copyright Committee)

### Accommodation:

#### The Kingsbury Hotel

#### Accommodation Rates

##### Deluxe Room

Single Room on bed & breakfast basis	USD 74.00 inclusive of taxes per room per night
Double Room on bed & breakfast basis	USD 84.00 inclusive of taxes per room per night

##### Executive Room

Single Room on bed & breakfast basis	USD 150.00 inclusive of taxes per room per night
Double Room on bed & breakfast basis	USD 160.00 inclusive of taxes per room per night

##### Suite Room

Single Room on bed & breakfast basis	USD 180.00 inclusive of taxes per room per night
Double Room on bed & breakfast basis	USD 190.00 inclusive of taxes per room per night

**For Reservation: Please write directly to hotel team member Shane Hallock, Head of Sales @ [shane.h@hayleysleisure.com](mailto:shane.h@hayleysleisure.com) or on his mobile +94 772 442 587.**

**Please include in CC Mr Ravi Gamage, General Manager – Group Human Resources, Capital Maharaja Group @ [ravi@cmg.lk](mailto:ravi@cmg.lk)**

**For more information about the hotel, please refer to [Colombo Hotels | The Kingsbury Hotel in Colombo | Official Site](#)**

### Check-in / Check-out Policy

Check in:

- Before 5:00 am – Full day's charges as the room will have to be booked from the day before
- 5:00 am to 9:00 am – half day's room charge based on availability
- 9:00 am to 2:00 pm – free of charge

Check out:

- Till 5:00 pm – free of charge
- 5:00 pm to 9:00 pm – half day's room charge based on availability
- Past 9:00 pm – Full day's charge

## **Airport Transfer**

Through Kingsbury

Standard Car: USD 45.00 net per transfer

Luxury Car: USD 75.00 net per transfer

There are other options like Europcar at the Airport or Uber. For Uber, please download the app in advance.

## **Visa**

If applicable, for the Visa Support Letter please write to [ruchi@abu.org.my](mailto:ruchi@abu.org.my) with the passport copy & travel itinerary